

MINUTES

Leesburg Executive Airport

March 17, 2005

The March 17, 2005 meeting of the Leesburg Airport Commission was held at 8:00 P.M. in the Stanley F. Caulkins Terminal Building, 3rd floor conference room.

Commissioners Present: Mr. Stephan Axeman, Chairman, Mr. Dennis Boykin, Vice-Chairman, Mr. Stanley Caulkins, Mr. Bill Whyte, Mr. Tom Soderholm, Mr. Bob Hall, Mr. Marty Martinez.

Commissioners Absent: Mr. Sidney Lissner and Mr. Jim Clem, Loudoun County BOS Representative

Staff Present: Cindi Martin, Airport Director

Call to Order: The Meeting was called to order at 8:00 pm.

Approval of Minutes: Mr. Boykin moved to approve the February 17, 2005 regular meeting minutes. Mr. Caulkins seconded the motion. Motion carried 6-0.

Mr. Boykin moved to approve the March 2, 2005 special meeting minutes. Mr. Caulkins seconded the motion. Motion carried 6-0.

Presentation: Mr. Dennis Boykin – Airport /TOL Land Use

Petitioners: Mr. Don Robb, AV-ED Flight School – Terminal HVAC complaint

Old Business: None

New Business:

1. The institution of a moratorium on new airport business applications during the minimum standards document revision for six (6) months or until the new document is adopted, whichever comes first, was considered and discussed by the commission. Following the discussion a motion was made by Dennis Boykin, and seconded by Bill Whyte. The motion passed 6-0.

Chairman's Report: Mr. Axeman summarized the current land use issues and the commission's efforts to-date. He thanked the commissioners for their individual efforts.

Committee Reports:

- Rules & Regulations - No report
- Airspace - Mr. Tom Soderholm reported on his efforts regarding the JYO airspace issues. He suggested that a public airspace information session be scheduled for airport users. Suggested speakers included Lt Col Randy Morris and FAA TRACON reps. Mr. Soderholm volunteered to work with staff to organize the meeting.
- Economic Development - Mr. Caulkins reported that he had arranged with the Balch Library to review the airport's archives for material to use in the conference room dedication.
- Finance – No Report

Commissioners Comments:

- Mr. Dennis Boykin – Detailed the recent meetings and presentations regarding the land use issues, and the subsequent feedback he had received. He praised Mr. Soderholm for his efforts on the JYO airspace issues. And praised the airport maintenance staff for their snow removal efforts over the winter.
- Mr. Stanley Caulkins – Shared positive comments about the airport and terminal building he had heard from a visiting corporate pilot
- Mr. Whyte – No Comment
- Mr. Sidney Lissner – Not in Attendance
- Mr. Soderholm – No Comment
- Mr. Hall – No Comment
- Jim Clem – Not in Attendance

Councilmanic Report: Mr. Martinez praised the efforts of the commission at recent land use meetings and on the Town Plan effort.

Airport Director's Report: Attached

Adjournment

- Mr. Boykin moved to adjourn. Mr. Lissner seconded the motion. Motion carried 6-0.